

DOEACC Society –Gorakhpur Centre

(A Scientific Body of Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India)

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CDS/GP/7.4.1/F08/R0

Date 05-09-2011

Ref No.: DOEACC/GKP/333/15/ADHNS-Book

INVITATION TO QUOTE RATES

(Last date for Submission :15.09.2011)

To,

Web Site

Dear Sir,

You are requested to quote rate (s) for the items mentioned below as per the specifications given below.

Sr. No.	Name of the Item(s)	Description / Specification.	Quantity Required	Unit
01.	A+ Study Guide (I. PC and Peripheral Architecture II. OS and Diagnostic Utilities)	Willey India Publications/ BPB Publications	60	No.
02.	N+ Study Guide (Basic Networking)	Willey India Publications/ BPB Publications	60	No.
03.	CCNA Study Guide (Advance Networking)	Author: Todd Lamley Willey India Publications	60	No.

The Terms & Conditions on the reverse should be read carefully and noted in order to comply with.

Yours faithfully,

For DOEACC Centre-Gorakhpur
Authorised Signatory

[PTO]
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TERMS AND CONDITIONS (FOR LIMITED TENDER)

1. The quotation should be addressed to Director, DOEACC SOCIETY, GORAKHPUR CENTRE.
2. The price quoted should be firm and F.O.R. DOEACC SOCIETY, GORAKHPUR CENTRE. Quantity indicated is tentative and is subject to change.
3. The quotation should be submitted on or before last date of submission in a sealed envelope. The envelope should be superscribed as “**Quotation for Purchase of Books**” and should bear the enquiry number and due date on the top. Quotations received after the due date will not be considered.
4. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
5. Validity of the quotation should be mentioned. Normally quotations should be valid for at least 60 days from the date of opening of the quotation.
6. The books should be supplied in full. No partial consignment would be accepted unless and otherwise specified.
7. Payment Terms:
 - a. No advance payment (Prepayment) will be made at any cost.
 - b. Full payment of the invoice value to the successful bidder will be made after delivery of the books at DOEACC SOCIETY, GORAKHPUR CENTRE.
 - c. DOEACC SOCIETY, GORAKHPUR CENTRE does not bind itself to accept the lowest or any such quotation and has the right to accept or reject whole or any part of tenders or a portion of the supply of books without assigning any reasons. No correspondence in case of rejected tenders will be entertained. Incomplete quotations are liable to be rejected.
 - d. All questions, disputes or differences arising under and out of or in connection with the contract, if concluded, shall be referred to the Director, DOEACC SOCIETY, GORAKHPUR CENTRE.